SENATE AMENDMENT NO.

Offered by	 Of	
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Amend SS/SCS/Senate Bill No. 741, Page 1, Section TITLE, Lines 3-4,

- 2 by striking "the disclosure of personal information to 3 public agencies" and inserting in lieu thereof the following: "involvement of public agencies in the 4 disclosure of information"; and 5 Further amend said bill, page 4, Section 105.1500, line 6 90, by inserting after all of said line the following: 7 "610.010. As used in this chapter, unless the context 8 9 otherwise indicates, the following terms mean: (1) "Closed meeting", "closed record", or "closed 10 vote", any meeting, record or vote closed to the public; 11 (2) "Copying", if requested by a member of the public, 12 copies provided as detailed in section 610.026, if 13 duplication equipment is available; 14 (3) "Public business", [all matters which relate in 15 16 any way to the performance of the public governmental body's 17 functions or the conduct of its business] the deliberations of at least the number of individual public governmental 18 19 body members required to take action on behalf of the public 20 governmental body where such deliberations determine or result in the joint conduct or disposition of official 21 22 public governmental body business; 23 "Public governmental body", any legislative, administrative or governmental entity created by the 24 25 Constitution or statutes of this state, by order or ordinance of any political subdivision or district, judicial 26
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- 27 entities when operating in an administrative capacity, or by 28 executive order, including:
- 29 (a) Any body, agency, board, bureau, council,
- 30 commission, committee, board of regents or board of curators
- 31 or any other governing body of any institution of higher
- 32 education, including a community college, which is supported
- 33 in whole or in part from state funds, including but not
- 34 limited to the administrative entity known as "The Curators
- 35 of the University of Missouri" as established by section
- **36** 172.020;
- 37 (b) Any advisory committee or commission appointed by
- 38 the governor by executive order;
- 39 (c) Any department or division of the state, of any
- 40 political subdivision of the state, of any county or of any
- 41 municipal government, school district or special purpose
- 42 district including but not limited to sewer districts, water
- 43 districts, and other subdistricts of any political
- 44 subdivision;
- 45 (d) Any other legislative or administrative
- 46 governmental deliberative body under the direction of three
- 47 or more elected or appointed members having rulemaking or
- 48 quasi-judicial power;
- 49 (e) Any committee appointed by or at the direction of
- 50 any of the entities and which is authorized to report to any
- of the above-named entities, any advisory committee
- 52 appointed by or at the direction of any of the named
- 53 entities for the specific purpose of recommending, directly
- 54 to the public governmental body's governing board or its
- 55 chief administrative officer, policy or policy revisions or
- 56 expenditures of public funds including, but not limited to,
- 57 entities created to advise bi-state taxing districts
- 58 regarding the expenditure of public funds, or any policy
- 59 advisory body, policy advisory committee or policy advisory

60 group appointed by a president, chancellor or chief 61 executive officer of any college or university system or 62 individual institution at the direction of the governing body of such institution which is supported in whole or in 63 part with state funds for the specific purpose of 64 65 recommending directly to the public governmental body's governing board or the president, chancellor or chief 66 67 executive officer policy, policy revisions or expenditures of public funds provided, however, the staff of the college 68 69 or university president, chancellor or chief executive 70 officer shall not constitute such a policy advisory committee. The custodian of the records of any public 71 governmental body shall maintain a list of the policy 72 73 advisory committees described in this subdivision; 74 Any quasi-public governmental body. The term 75 "quasi-public governmental body" means any person, 76 corporation or partnership organized or authorized to do 77 business in this state pursuant to the provisions of chapter 78 352, 353, or 355, or unincorporated association which either: 79 Has as its primary purpose to enter into contracts with public governmental bodies, or to engage primarily in 80 activities carried out pursuant to an agreement or 81 agreements with public governmental bodies; or 82 83 Performs a public function as evidenced by a statutorily based capacity to confer or otherwise advance, 84 85 through approval, recommendation or other means, the 86 allocation or issuance of tax credits, tax abatement, public debt, tax-exempt debt, rights of eminent domain, or the 87 88 contracting of leaseback agreements on structures whose 89 annualized payments commit public tax revenues; or any 90 association that directly accepts the appropriation of money from a public governmental body, but only to the extent that 91

a meeting, record, or vote relates to such appropriation; and

- 93 (g) Any bi-state development agency established 94 pursuant to section 70.370;
- "Public meeting", any meeting of a public 95 governmental body subject to sections 610.010 to 610.030 at 96 97 which any public business is discussed, decided, or public 98 policy formulated, whether such meeting is conducted in person or by means of communication equipment, including, 99 100 but not limited to, conference call, video conference, 101 internet chat, or internet message board. The term "public 102 meeting" shall not include an informal gathering of members 103 of a public governmental body for ministerial or social 104 purposes when there is no intent to avoid the purposes of 105 this chapter or any meeting of a group of members of a 106 public governmental body who are not acting on behalf of the 107 entire public governmental body or when a public 108 governmental body is an individually elected or appointed 109 official who is meeting with members of his or her staff in 110 the ordinary course of business, but the term shall include 111 a public vote of all or a majority of the members of a 112 public governmental body or a group of members of a public governmental body voting to advance an item to a vote of 113 114 another group of members or the entire public governmental body, by electronic communication or any other means, 115 116 conducted in lieu of holding a public meeting with the 117 members of the public governmental body gathered at one location in order to conduct public business; 118
 - (6) "Public record", any record, whether written or electronically stored, retained by or of any public governmental body including any report, survey, memorandum, or other document or study prepared for the public governmental body by a consultant or other professional service paid for in whole or in part by public funds, including records created or maintained by private

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- 126 contractors under an agreement with a public governmental 127 body or on behalf of a public governmental body; provided, 128 however, that personally identifiable student records 129 maintained by a public [educational institutions] 130 governmental body shall be open for inspection only by the 131 parents, guardian or other custodian of students under the age of eighteen years and by the parents, guardian or other 132 133 custodian and the student if the student is over the age of eighteen years. The term "public record" shall not include 134 135 any internal memorandum or letter received or prepared by or on behalf of a member of a public governmental body 136 consisting of advice, opinions and recommendations in 137 connection with the deliberative decision-making process of 138 said body, unless such records are [retained by the public 139 140 governmental body or] presented at a public meeting. Any document or study prepared for a public governmental body by 141 142 a consultant or other professional service as described in this subdivision shall be retained by the public 143 144 governmental body in the same manner as any other public record. The term "public record" shall not include 145 146 transitory records; 147 (7) "Public vote", any vote, whether conducted in person, by telephone, or by any other electronic means, cast 148 149 at any public meeting of any public governmental body; (8) "Transitory record", includes draft versions of 150
- final documents, non-decision making materials, materials

 that are not required to sustain administrative or

 operational function of the agency, materials that are only

 recorded for the time required for completion of the action,

 or materials that do not have substantial administrative or

 operational value.
- 157 610.021. Except to the extent disclosure is otherwise 158 required by law, a public governmental body is authorized to

159 close meetings, records and votes, to the extent they relate 160 to the following:

- (1) Legal actions, causes of action or litigation 161 involving a public governmental body and any confidential or 162 privileged communications between a public governmental body 163 164 or its representatives and its attorneys. However, any 165 minutes, vote or settlement agreement relating to legal 166 actions, causes of action or litigation involving a public governmental body or any agent or entity representing its 167 168 interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public 169 government body as its insured, shall be made public upon 170 final disposition of the matter voted upon or upon the 171 172 signing by the parties of the settlement agreement, unless, 173 prior to final disposition, the settlement agreement is 174 ordered closed by a court after a written finding that the 175 adverse impact to a plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of 176 section 610.011, however, the amount of any moneys paid by, 177 or on behalf of, the public governmental body shall be 178 179 disclosed; provided, however, in matters involving the 180 exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action 181 182 on the motion to authorize institution of such a legal 183 action. Legal work product shall be considered a closed 184 record;
- 185 (2) Leasing, purchase or sale of real estate by a
 186 public governmental body where public knowledge of the
 187 transaction might adversely affect the legal consideration
 188 therefor. However, any minutes, vote or public record
 189 approving a contract relating to the leasing, purchase or
 190 sale of real estate by a public governmental body shall be

191 made public upon execution of the lease, purchase or sale of
192 the real estate;

- 193 (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when 194 195 personal information about the employee is discussed or 196 recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or 197 198 discipline an employee of a public governmental body shall 199 be made available with a record of how each member voted to 200 the public within seventy-two hours of the close of the 201 meeting where such action occurs; provided, however, that 202 any employee so affected shall be entitled to prompt notice of such decision during the seventy-two-hour period before 203 204 such decision is made available to the public. As used in 205 this subdivision, the term "personal information" means 206 information relating to the performance or merit of 207 individual employees;
- 208 (4) The state militia or national guard or any part 209 thereof;
- 210 (5) Nonjudicial mental or physical health proceedings
 211 involving identifiable persons, including <u>all records or</u>
 212 <u>portions of records relating to medical</u>, psychiatric,
 213 psychological, or alcoholism or drug dependency diagnosis or
 214 treatment;
- 215 Scholastic probation, expulsion, or graduation of identifiable individuals, including records of individual 216 test or examination scores; however, personally identifiable 217 student records maintained by public educational 218 219 institutions shall be open for inspection by the parents, 220 quardian or other custodian of students under the age of 221 eighteen years and by the parents, guardian or other 222 custodian and the student if the student is over the age of 223 eighteen years;

- (7) Testing and examination materials, before the test or examination is given or, if it is to be given again, before so given again;
 - (8) Welfare cases of identifiable individuals;
- 228 (9) Preparation, including any discussions or work 229 product, on behalf of a public governmental body or its 230 representatives for negotiations with employee groups;

- 231 (10) Software codes for electronic data processing and documentation thereof;
- 233 (11) Specifications for competitive bidding, until
 234 either the specifications are officially approved by the
 235 public governmental body or the specifications are published
 236 for bid;
- 237 (12) Sealed bids and related documents, until the bids 238 are opened; and sealed proposals and related documents or 239 any documents related to a negotiated contract until a 240 contract is executed, or all proposals are rejected;
- Individually identifiable personnel records, 241 242 performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall 243 not apply to the names, positions, salaries and lengths of 244 service of officers and employees of public agencies once 245 they are employed as such, and the names of private sources 246 247 donating or contributing money to the salary of a chancellor 248 or president at all public colleges and universities in the 249 state of Missouri and the amount of money contributed by the 250 source;
- 251 (14) Records which are protected from disclosure by 252 law;
- 253 (15) Meetings and public records relating to
 254 scientific and technological innovations in which the owner
 255 has a proprietary interest;

- 256 (16) Records relating to municipal hotlines
 257 established for the reporting of abuse and wrongdoing;
- 258 (17) Confidential or privileged communications between 259 a public governmental body and its auditor, including all 260 auditor work product; however, all final audit reports 261 issued by the auditor are to be considered open records 262 pursuant to this chapter;
- (18) (a) Security measures, global positioning system
 (GPS) data, and investigative or surveillance techniques of
 any public agency responsible for law enforcement or public
 safety which, if disclosed, has the potential to endanger
 individual or public safety or health.
- Operational guidelines, policies and specific 268 (b) 269 response plans developed, adopted, or maintained by any 270 public agency responsible for law enforcement, public safety, first response, or public health for use in 271 272 responding to or preventing any critical incident which is 273 or appears to [be terrorist in nature and which has the 274 potential to] endanger individual or public safety or 275 health. Financial records related to the procurement of or 276 expenditures relating to operational guidelines, policies or 277 plans purchased with public funds shall be open. When 278 seeking to close information pursuant to this exception, the 279 public governmental body shall affirmatively state in 280 writing that disclosure would impair the public governmental 281 body's ability to protect the security or safety of persons or real property, and shall in the same writing state that 282 the public interest in nondisclosure outweighs the public 283 interest in disclosure of the records; 284
 - (19) Existing or proposed security systems, security protocols, and structural plans of real property owned or leased by a public governmental body, and information that is voluntarily submitted by a nonpublic entity owning or

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- operating an infrastructure to any public governmental body for use by that body to devise plans for protection of that infrastructure, the public disclosure of which would threaten public safety:
- 293 (a) Records related to the procurement of or
 294 expenditures relating to security systems purchased with
 295 public funds shall be open;
- 296 (b) When seeking to close information pursuant to this
 297 exception, the public governmental body shall affirmatively
 298 state in writing that disclosure would impair the public
 299 governmental body's ability to protect the security or
 300 safety of persons or real property, and shall in the same
 301 writing state that the public interest in nondisclosure
 302 outweighs the public interest in disclosure of the records;
- 303 (c) Records that are voluntarily submitted by a
 304 nonpublic entity shall be reviewed by the receiving agency
 305 within ninety days of submission to determine if retention
 306 of the document is necessary in furtherance of a state
 307 security interest. If retention is not necessary, the
 308 documents shall be returned to the nonpublic governmental
 309 body or destroyed;
- 310 (20) The portion of a record that identifies security 311 systems or access codes or authorization codes for security 312 systems of real property;
- Records that identify the configuration of 313 314 components or the operation of a computer, computer system, 315 computer network, or telecommunications network, and would allow unauthorized access to or unlawful disruption of a 316 computer, computer system, computer network, or 317 318 telecommunications network of a public governmental body. 319 This exception shall not be used to limit or deny access to 320 otherwise public records in a file, document, data file or 321 database containing public records. Records related to the

- procurement of or expenditures relating to such computer,
 computer system, computer network, or telecommunications
 network, including the amount of moneys paid by, or on
 behalf of, a public governmental body for such computer,
 computer system, computer network, or telecommunications
 network shall be open;
- (22) Credit card numbers, personal identification 328 numbers, digital certificates, physical and virtual keys, 329 330 access codes or authorization codes that are used to protect 331 the security of electronic transactions between a public governmental body and a person or entity doing business with 332 a public governmental body. Nothing in this section shall 333 334 be deemed to close the record of a person or entity using a 335 credit card held in the name of a public governmental body 336 or any record of a transaction made by a person using a credit card or other method of payment for which 337 338 reimbursement is made by a public governmental body;
 - (23) Records submitted by an individual, corporation, or other business entity to a public institution of higher education in connection with a proposal to license intellectual property or perform sponsored research and which contains sales projections or other business plan information the disclosure of which may endanger the competitiveness of a business; [and]
- 346 (24) Records relating to foster home or kinship 347 placements of children in foster care under section 210.498;
- 348 (25) Email addresses and telephone numbers submitted
 349 to a public governmental body by individuals or entities for
 350 the sole purpose of receiving electronic or other
 351 communications limited to newsletters, notifications,
- 352 advisories, alerts, and periodic reports;

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353 (26) Individually identifiable customer usage and
354 billing records for customers of a municipally owned utility

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     unless the records are requested by the customer or
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     authorized for release by the customer, except that a
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     municipally owned utility shall make available to the public
     the customer's name, billing address, location of service,
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     and dates of service provided for any commercial service
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     account;
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          (27) Any record retained by a public governmental body
     that is related to a constituent of the public governmental
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     body, a dignitary, or a foreign leader. The provisions of
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     this subdivision shall authorize the closure of any health
     or mental health record of a constituent in its entirety and
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     shall authorize the redaction of any portion of a record
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     that may be used to individually identify a constituent of
     the public governmental body. As used in this subdivision,
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     "constituent" shall mean any person who is a resident within
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     the boundaries of the public governmental body, any person
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     who owns real property within the boundaries of the public
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     governmental body, or any person who owns an interest in a
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     business entity operating within the boundaries of the
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     public governmental body. The term "constituent" shall not
     include a person who is registered as a lobbyist or a
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     lobbyist principal, as such terms are defined in section
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     105.470, or a public official, regardless of whether such
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     person otherwise meets the definition of "constituent". As
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     used in this subdivision, the term "public official" shall
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     mean any statewide elected official or any person holding
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     elective office of any political subdivision as well as an
     employee of such elected official when such employee is
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     acting in an official capacity. Nothing in this subdivision
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     shall authorize the closure of a record that has been
     offered in a public meeting of the public governmental body,
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     or any committee thereof;
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387 (28) Inter-agency or intra-agency memoranda or letters 388 that would not be available by state or federal law to a 389 party other than an agency in litigation with the agency, 390 provided that the deliberative process privilege shall not 391 apply to records created twenty-five years or more before 392 the date on which the records were requested and shall not apply to any record to or from a person who is registered as 393 394 a lobbyist or a lobbyist principal, as such terms are 395 defined in section 105.470; and 396 (29) Any record retained in the office of a member of 397 the general assembly, an employee of either house of the 398 general assembly, or an employee of a caucus of either the 399 majority or minority party of either house that contains 400 information regarding proposed legislation or the 401 legislative process; however, nothing in this subdivision 402 shall allow the closure of a record that has been offered in 403 a public meeting of a house of the general assembly, or any 404 committee thereof, nor any record addressed to, or from, in 405 whole or in part, a lobbyist or a lobbyist principal, as 406 such terms are defined in section 105.470. 407 610.023. 1. Each public governmental body is to 408 appoint a custodian who is to be responsible for the 409 maintenance of that body's records. The identity and 410 location of a public governmental body's custodian is to be 411 made available upon request. Each public governmental body shall make available 412 for inspection and copying by the public of that body's 413 public records. No person shall remove original public 414 records from the office of a public governmental body or its 415 416 custodian without written permission of the designated 417 custodian. No public governmental body shall, after August 28, 1998, grant to any person or entity, whether by 418 419 contract, license or otherwise, the exclusive right to

- access and disseminate any public record unless the granting
 of such right is necessary to facilitate coordination with,
 or uniformity among, industry regulators having similar
 authority.
- 3. Each request for access to a public record shall be 424 425 acted upon as soon as possible, but in no event later than the end of the [third] fifth business day following the date 426 427 the request is received by the custodian of records of a 428 public governmental body. If records are requested in a 429 certain format, the public body shall provide the records in the requested format, if such format is available. If 430 access to the public record is not granted immediately, the 431 432 custodian shall give a detailed explanation of the cause for 433 further delay and the place and earliest time and date that 434 the record will be available for inspection. Access to and 435 the production of the records may be conditioned upon 436 receipt of payment pursuant to section 610.026. This period for document production may exceed [three] five days for 437 438 reasonable cause.
- 439 4. If a request for access is denied, the custodian
 440 shall provide, upon request, a written statement of the
 441 grounds for such denial. Such statement shall cite the
 442 specific provision of law under which access is denied and
 443 shall be furnished to the requester no later than the end of
 444 the [third] fifth business day following the date that the
 445 request for the statement is received.
- which is not exempt from disclosure as well as material
 which is exempt from disclosure, the public governmental
 body shall separate the exempt and nonexempt material and
 make the nonexempt material available for examination and
 copying. Where a single record or document contains both
 open and closed records, the public governmental body shall

- 453 make a redacted version of such record or document available

 454 in order to protect the information that would otherwise

 455 make the record or document a closed record.
- 456 When designing a public record, a public 457 governmental body shall, to the extent practicable, 458 facilitate a separation of exempt from nonexempt information. If the separation is readily apparent to a 459 460 person requesting to inspect or receive copies of the form, 461 the public governmental body shall generally describe the 462 material exempted unless that description would reveal the 463 contents of the exempt information and thus defeat the 464 purpose of the exemption.
- 465 610.026. 1. Except as otherwise provided by law, each 466 public governmental body shall provide access to and, upon 467 request, furnish copies of public records subject to the 468 following:
- 469 (1) Fees for copying public records, except those records restricted under section 32.091, shall not exceed 470 471 ten cents per page for a paper copy not larger than nine by fourteen inches, with the hourly fee for duplicating time 472 473 not to exceed the average hourly rate of pay for clerical 474 staff of the public governmental body. Research time 475 required for fulfilling records requests may be charged at the actual cost of research time. Based on the scope of the 476 477 request, the public governmental body shall produce the 478 copies using employees of the body that result in the lowest 479 amount of charges for search, research, redaction, and duplication time. Prior to producing copies of the 480 requested records, the person requesting the records may 481 482 request the public governmental body to provide an estimate of the cost to the person requesting the records. Documents 483 may be furnished without charge or at a reduced charge when 484 485 the public governmental body determines that waiver or

- reduction of the fee is in the public interest because it is likely to contribute significantly to public understanding of the operations or activities of the public governmental body and is not primarily in the commercial interest of the requester;
- 491 (2) Fees for providing access to public records maintained on computer facilities, recording tapes or disks, 492 493 videotapes or films, pictures, maps, slides, graphics, 494 illustrations or similar audio or visual items or devices, 495 and for paper copies larger than nine by fourteen inches 496 shall include only the cost of copies, staff time, which 497 shall not exceed the average hourly rate of pay for staff of the public governmental body required for making copies and 498 499 programming, if necessary, and the cost of the disk, tape, 500 or other medium used for the duplication. Fees for maps, 501 blueprints, or plats that require special expertise to 502 duplicate may include the actual rate of compensation for 503 the trained personnel required to duplicate such maps, 504 blueprints, or plats. If programming is required beyond the customary and usual level to comply with a request for 505 506 records or information, the fees for compliance may include 507 the actual costs of such programming.
- 2. (1) Payment of [such copying] fees may be requested prior to [the making of copies] fulfilling the request.
- 511 (2) A request for public records to a public 512 governmental body shall be considered withdrawn if the requester fails to remit all fees within thirty days of a 513 request for payment of the fees by the public governmental 514 515 body, prior to fulfilling the request. The public governmental body shall include notice to the requester that 516 if the requester fails to remit payment of the fees within 517 518 thirty days, then the request for public records shall be

- 519 considered withdrawn. If the public governmental body
- 520 responds to a request for public records in order to seek a
- 521 clarification of the request and no response to the request
- for clarification is received by the public governmental
- 523 body within thirty days of sending the request for
- 524 clarification, then such request for public records shall be
- 525 considered withdrawn. The request for clarification by the
- 526 public governmental body shall include notice to the
- 527 requester that if the requester fails to respond within
- 528 thirty days, then the request shall be considered
- 529 withdrawn. If the same or a substantially similar request
- for public records is made within six months after the
- expiration of the thirty day period and no fee was remitted
- for such request or no response was received to the request
- for clarification, then the public governmental body may
- request payment of the same fees made for the original
- request that has expired in addition to any allowable fees
- 536 necessary to fulfill the subsequent request. The provisions
- 537 of this subdivision shall not apply if a lawsuit has been
- 538 filed against the public governmental body with regard to
- 539 the records that are the subject of the request under this
- 540 subdivision.
- 3. Except as otherwise provided by law, each public
- 542 governmental body of the state shall remit all moneys
- received by or for it from fees charged pursuant to this
- 544 section to the director of revenue for deposit to the
- 545 general revenue fund of the state.
- 546 4. Except as otherwise provided by law, each public
- 547 governmental body of a political subdivision of the state
- 548 shall remit all moneys received by it or for it from fees
- 549 charged pursuant to sections 610.010 to 610.028 to the
- 550 appropriate fiscal officer of such political subdivision for
- 551 deposit to the governmental body's accounts.

5. The term "tax, license or fees" as used in Section 552 22 of Article X of the Constitution of the State of Missouri 553 does not include copying charges and related fees that do 554 not exceed the level necessary to pay or to continue to pay 555 the costs for providing a service, program, or activity 556 557 which was in existence on November 4, 1980, or which was approved by a vote of the people subsequent to November 4, 558 1980."; and 559 560 Further amend the title and enacting clause accordingly.