

COMMITTEE ON LEGISLATIVE RESEARCH  
OVERSIGHT DIVISION

**FISCAL NOTE**

L.R. No.: 4986-02  
Bill No.: Truly Agreed To and Finally Passed HB 1625  
Subject: Food; Elderly; Agriculture; Public Assistance; Health and Senior Services  
 Department  
Type: Original  
Date: June 11, 2018

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Bill Summary: This proposal establishes the Missouri Senior Farmers' Market Nutrition Program.

**FISCAL SUMMARY**

<b>ESTIMATED NET EFFECT ON GENERAL REVENUE FUND</b>			
FUND AFFECTED	FY 2019	FY 2020	FY 2021
General Revenue	(\$94,973)	(\$66,742)	(\$68,508)
<b>Total Estimated Net Effect on General Revenue</b>	<b>(\$94,973)</b>	<b>(\$66,742)</b>	<b>(\$68,508)</b>

<b>ESTIMATED NET EFFECT ON OTHER STATE FUNDS</b>			
FUND AFFECTED	FY 2019	FY 2020	FY 2021
	\$0	\$0	\$0
<b>Total Estimated Net Effect on <u>Other</u> State Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Numbers within parentheses: ( ) indicate costs or losses.  
 This fiscal note contains 7 pages.

<b>ESTIMATED NET EFFECT ON FEDERAL FUNDS</b>			
<b>FUND AFFECTED</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Federal *	\$0	\$0	\$0
<b>Total Estimated Net Effect on <u>All</u> Federal Funds</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

\* Grant income and expenditures beginning in FY20 exceed \$450,000 annually and net to \$0.

<b>ESTIMATED NET EFFECT ON FULL TIME EQUIVALENT (FTE)</b>			
<b>FUND AFFECTED</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
General Revenue	1	1	1
<b>Total Estimated Net Effect on FTE</b>	<b>1</b>	<b>1</b>	<b>1</b>

Estimated Net Effect (expenditures or reduced revenues) expected to exceed \$100,000 in any of the three fiscal years after implementation of the act.

<b>ESTIMATED NET EFFECT ON LOCAL FUNDS</b>			
<b>FUND AFFECTED</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>Local Government</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## FISCAL ANALYSIS

### ASSUMPTION

#### §208.285 - Missouri Senior Farmers' Market Nutrition Program

Officials from the **Department of Agriculture (AGR)** state this proposal would require the Department to hire one FTE to administer the program, a Marketing Specialist I (\$37,620 annually). The FTE will be responsible for coordinating the voucher program, monitoring the grant budget, completing the required reports, coordinating efforts with local service providers (e.g. MO Area Agencies on Aging (AAAs); MO Community Action Network (CAN)), and coordinating efforts with Farmers' Markets across the state. The fiscal note also factors in 10% of a Program Manager's time (0.1 FTE - additional \$5,700 per year). Normal equipment and expenses (E&E) costs are also necessary to support the ongoing operation of the program. The following additional costs are also essential to the program's operation:

#### **Solutran - \$20,000**

- Cost of processing checks
- Cost of returned vouchers
- Base, setup and deposit fee
- Voucher printing
- Postage
- Solutran Online Accounting Report
  - Range Reporting
  - Issuance log

#### **3<sup>rd</sup> Party Agency - \$14,000**

- Missouri AAAs or Missouri CAN
- Targeted areas based on population density and poverty levels: St. Louis, Kansas City, Greene County, and Southeast Missouri
- Perform nutrition education to participants
- Track and issue checks/vouchers to individuals
- Collect public applications and ensure qualification of each person that received Senior Farmer's Market Nutrition Program (SFMNP) assistance

#### **Outreach/Advertising/Printing/Informational - \$10,000**

- Outreach and recruitment to farmers and farmers' markets in the specific areas
- Printing and signage of the qualified vendor's booth and at the qualified farmers' market
- Website and social media outreach

ASSUMPTION (continued)

- Printing and distribution of contracts with 3<sup>rd</sup> party agencies, farmers' markets, roadside stands, CSAs (Community Supported Agriculture) and farmers
- Create and distribute an informational flier
- Creation of a map outlining the service area and proximity of the farmers, roadside stands, CSAs and farmers' markets
- Creating, printing, and distributing of brochures/flyers for 3<sup>rd</sup> party agencies to use to recruit individuals
- Printing and distribution of annual certifications
- Creating of compliance document to be used to monitor compliance throughout the year
- Printing of policies to be distributed to 3<sup>rd</sup> party agencies, farmers' markets, roadside stands, CSAs and farmers

**Training - \$5,000**

- Design of program training for 3<sup>rd</sup> party agencies, farmers' markets, roadside stands, CSAs and farmers
- Travel involved with conducting the training, annually
- Implementation of the program training
- Printing of program training materials
- Costs of conducting annual, on-site monitoring of at least 10% of all approved outlets
- Costs of conducting annual reviews of the 3<sup>rd</sup> party agency sites
- Cost of conducting independent audits of all entities involved.

The AGR estimates the fiscal impact of this proposal to the General Revenue Fund (GR), net administrative cost reimbursement of 10%) to be \$77,582 for FY 2019; \$96,437 for FY 2020; and \$98,281 for FY 2021 for 1.1 FTE.

**Oversight** has, for fiscal note purposes only, changed the starting salary for the Marketing Specialist I to correspond to the second step above minimum for comparable positions in the state's merit system pay grid. This decision reflects a study of actual starting salaries for new state employees for a six month period and the policy of the Oversight Subcommittee of the Joint Committee on Legislative Research.

**Oversight** notes from SB 787 from the current session, that the DHSS stated, based on information available on the USDA website for the SFMNP, the average grant in FFY 2017 was \$457,079 (excluding tribal grants). 7 CFR 249.12 allows for states to use 10 percent of the total award towards administrative costs to support the program with the rest of the administrative cost to be covered by the state as in-kind match.

ASSUMPTION (continued)

**Oversight** assumes the AGR would receive the average grant (\$457,079 for FFY 2017) and further assumes that 10% of the total grant, or approximately \$45,708, would be applied towards the administrative costs of the AGR to operate the program. It is assumed the remainder of the grant funds would be distributed as vouchers to qualifying seniors. Oversight will reflect a reduction in the AGR's costs of the federal grant administrative funds of \$47,708 for fiscal note purposes and the distribution of the remaining grant funds ( $\$457,079 - \$47,708 = \$411,371$ ) as vouchers to qualifying seniors.

In addition, Oversight assumes the AGR will assign the duties of this program to a current Program Manager and will not incur additional FTE costs beyond the Marketing Specialist I FTE. However, for fiscal note purposes, Oversight assumes this cost would be allocated to the grant and be considered part of the state's in-kind match.

Officials from the **Department of Health and Senior Services**, the **Department of Social Services** and the **Joint Committee on Administrative Rules** each assume the proposal would not fiscally impact their respective agencies.

Officials from the **Office of the Secretary of State (SOS)** state many bills considered by the General Assembly include provisions allowing or requiring agencies to submit rules and regulations to implement the act. The SOS is provided with core funding to handle a certain amount of normal activity resulting from each year's legislative session. The fiscal impact for this fiscal note to the SOS for Administrative Rules is less than \$2,500. The SOS recognizes that this is a small amount and does not expect that additional funding would be required to meet these costs. However, the SOS also recognizes that many such bills may be passed by the General Assembly in a given year and that collectively the costs may be in excess of what the office can sustain with the core budget. Therefore, the SOS reserves the right to request funding for the cost of supporting administrative rules requirements should the need arise based on a review of the finally approved bills signed by the governor.

**Oversight** assumes the SOS could absorb the costs of printing and distributing regulations related to this proposal. If multiple bills pass which require the printing and distribution of regulations at substantial costs, the SOS could request funding through the appropriation process.

<u>FISCAL IMPACT - State Government</u>	FY 2019 (10 Mo.)	FY 2020	FY 2021
<b>GENERAL REVENUE FUND</b>			
<u>Income</u> - Administrative Federal Funds	\$0	\$45,708	\$45,708
<u>Costs</u> - AGR (§208.285)			
Personal service	(\$31,046)	(\$37,628)	(\$38,004)
Fringe benefits	(\$19,110)	(\$23,042)	(\$23,154)
Solutran	(\$16,667)	(\$20,500)	(\$21,013)
3rd Party Agency	(\$11,667)	(\$14,350)	(\$14,709)
Outreach/Printing	(\$8,333)	(\$10,250)	(\$10,506)
Training	(\$4,167)	(\$5,125)	(\$5,253)
Other equipment and expense	<u>(\$3,983)</u>	<u>(\$1,555)</u>	<u>(\$1,577)</u>
Total <u>Costs</u> - AGR	<u>(\$94,973)</u>	<u>(\$112,450)</u>	<u>(\$114,216)</u>
FTE Change - AGR	1 FTE	1 FTE	1 FTE
 <b>ESTIMATED NET EFFECT ON THE GENERAL REVENUE FUND</b>	 <b><u>(\$94,973)</u></b>	 <b><u>(\$66,742)</u></b>	 <b><u>(\$68,508)</u></b>
 Estimated Net FTE Change on the General Revenue Fund	 1 FTE	 1 FTE	 1 FTE
 <b>FEDERAL FUNDS</b>			
<u>Income</u> - AGR (§208.285)			
Grant income	\$0	\$457,079	\$457,079
<u>Costs</u> - AGR (§208.285)			
Administrative costs	\$0	(\$45,708)	(\$45,708)
Vouchers	<u>\$0</u>	<u>(\$411,371)</u>	<u>(\$411,371)</u>
Total <u>Costs</u> - AGR	<u>\$0</u>	<u>(\$457,079)</u>	<u>(\$457,079)</u>
 <b>ESTIMATED NET EFFECT ON FEDERAL FUNDS</b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>	 <b><u>\$0</u></b>

<u>FISCAL IMPACT - Local Government</u>	FY 2019 (10 Mo.)	FY 2020	FY 2021
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

FISCAL IMPACT - Small Business

This proposal would be expected to have a positive fiscal impact on small business farmers' markets and roadside stands.

FISCAL DESCRIPTION

This bill establishes the Missouri Senior Farmers' Market Nutrition Program. The Department of Agriculture, through a federal grant program with the USDA Senior Farmers' Market Nutrition Program, will provide low-income seniors at least 60 years of age or older with vouchers from county designated distribution sites that may be exchanged for eligible foods at farmers' markets, roadside stands, and community supported agricultural programs.

This legislation is not federally mandated, would not duplicate any other program and would not require additional capital improvements or rental space.

SOURCES OF INFORMATION

Department of Agriculture  
Department of Health and Senior Services  
Department of Social Services  
Joint Committee on Administrative Rules  
Office of Secretary of State

Ross Strobe



Acting Director  
June 11, 2018